

# CAMBRIDGE MEWS

CONDOMINIUM ASSOCIATION, INC.

## BOARD OF DIRECTORS

Meeting minutes

May, Wednesday 20, 2015

1. Barb called the meeting to order and provided proof of notice at 1:00.
2. **DETERMINATION OF A QUORUM:** A quorum was established with Board members present; Barbara Henschell; President, and Paul Lankes. Also present was Teri Lennon with Sunstate Association Management Group (SMGI) Robert Stechschulte was absent.
3. **Approval of Minutes:** A **Motion** was made by Barbara and seconded by Paul to approve the April 22, 2015 Minutes. **Approved unanimously.**
4. **President's Report** – A brief review of recent issues was reported.
  1. Water is currently pooling at a corner. Paul will keep an eye on it for a few days, and report to Barbara.
5. **Treasurers Report** - A brief review of the financials.
  1. Landscape budget - plans a walk around in the fall to make improvements to rear of homes.
  2. Reserve schedule of a ten year view
  3. Roof maintenance bid from Colonial Roofing is expected in a week or two.
  4. AR report is missing the payment from two home owners.
  5. Colonial payment need to move to April instead of May 1,2015
  6. Schedule meeting with Dave at Atlas Insurance
6. **Unfinished Business-** Letters for pots and lawn at went out 5/19/15
7. **New Business**
  1. Pull plants in front of a number of homes on Monarch
9. **Next Meeting Date will be** – send the revised schedule to the board and add to the action list.
10. **Adjournment** at 1:33.

Prepared by  
Teri Lennon  
Association Manager